



VICE-PRESIDENT

Hmong Health Care Professionals Coalition

ROLES

1. Supervise the external affairs and operations of the Coalition
2. The main liaison between the Executive Board and Coalition external operations
3. Acting delegate for the President

RESPONSIBILITIES

1. Ensure work plans from all external operation progress accordingly with Coalition standard
2. Understand the entirety of the Coalition infrastructure and macrostructure
3. Implement the Coalition's mission, vision, values, and objectives
4. Demonstrate leadership and integration of all sectors in the Coalition
5. Lead by example the values of professionalism, integrity, respect, diligence, quality, commitment, and communication
6. Work directly with the Executive Board to regularly assess needs for the Coalition
7. Work directly with external operations to regularly assess needs
8. Provide counsel and resources to external operations

REQUIREMENTS

1. Driven by intuitive passion and determination to strive for a healthier community
2. Knowledgeable in the needs of the community, health disparity, and Coalition members
3. Demonstrate ability to make sound judgment and foresight
4. Organizational skill in task and time management
5. Work respectably in a team
6. Effective communication skill
7. Be comfortable providing constructive feedbacks
8. Understand the commitments in accepting this role

COMMITMENT

1. Two-year term
2. 2 hours attendance per Executive Board meeting bimonthly
3. Approximately 10 hours of non-meeting responsibilities per month

REWARD

As a volunteer position, monetary compensation is excluded. Activities may be funded by donation and grant. What you get by joining is the platform to materialize your passion and make a significant difference in the lives of others. With like-minded people, the impact of your motivation and efforts will undoubtedly raise the community and its members closer to a more prosperous health. You will gain insight and experience in leadership and management skills.